

WEST ORANGE BOARD OF EDUCATION
Reorganization Meeting - 8:00 p.m. - April 17, 2008
ADMINISTRATION BUILDING
179 Eagle Rock Avenue

Minutes

I. ROLL CALL OF THE MEMBERS AND PLEDGE OF ALLEGIANCE

Present: Mr. Petigrow, Mrs. Casalino, Mrs. Brill, Mrs. Tague

II. NOTICE OF MEETING:

Please take notice that adequate notice of this meeting has been provided in the following manner:

- A. That a written notice was sent from the Office of the Secretary of the Board at 4:00 p.m. on April 20, 2007.
- B. That said notice was sent by regular mail to the West Orange Township Clerk and the Editors of the West Orange Chronicle and the Star-Ledger.
- C. That said notice was posted in the lobby of the Administration Building of the Board of Education.

III. ORGANIZATION OF THE BOARD OF EDUCATION FOR THE ENSUING YEAR:

- A. The Secretary will assume the Chair, announce the notice of the meeting, announce the results of the Annual School Election of April 15, 2008, swear in the new Board members, and call the roll of the members. (Att. #1)

Mr. Kenney, Board Secretary, swore in newly elected Board Member Mrs. Lab. All members were present for a roll call.

- B. Election of President – **Mrs. Casalino**

MOTION: Mr. Petigrow **SECOND:** Mrs. Tague **VOTE:** 5-0 (VV)

- C. Election of Vice President, following which the President will assume the Chair – **Mrs. Tague**

MOTION: Mr. Petigrow **SECOND:** Mrs. Casalino **VOTE:** 5-0 (VV)

- D. Appointment of Board Secretary whose term shall coincide with the life of the Board. The present Board Secretary is Mark Kenney. Salary as established.
- E. Appointment of Treasurer of School Monies for the period July 1, 2008, through June 30, 2009. The present Treasurer is Joseph Antonucci, Tax Collector for the Township of West Orange. Salary as established.
- F. Appoint Attorney for the Board whose term of office shall coincide with the life of the Board. The present Attorney is Stephen J. Christiano. Salary as established.

Items D through F

MOTION: Mr. Petigrow **SECOND:** Mrs. Brill **VOTE:** 5-0 (RC)

- G. Appoint Delegate and Alternate Delegate to the New Jersey School Boards Association whose terms shall coincide with the life of the Board.

Delegate: Mrs. Brill Alternate: Mrs. Lab

- H. Appoint Delegate and Alternate Delegate to the Essex County School Boards Association whose terms shall coincide with the life of the Board.

Delegate: Mrs. Casalino Alternate: Mrs. Tague

- I. Appoint Legislative Co-Chairpersons of the Board whose term shall coincide with the life of the Board.

Appointees: Mrs. Casalino, Mrs. Lab

- J. Appoint Negotiations Committee of the Board whose term shall coincide with the life of the Board.

Appointees: Mrs. Tague, Mr. Petigrow

- K. Appoint Policy Co-Chairpersons of the Board whose term shall coincide with the life of the Board.

Appointees: Mrs. Casalino, Mrs. Brill

Items G through K

MOTION: Mr. Petigrow **SECOND:** Mrs. Tague **VOTE:** 5-0 (VV)

- L. Designate depositories for school funds. The present depositories are PNC Bank, West Essex Savings Bank, Llewellyn-Edison Savings Bank, M.B.I.A., Wachovia, Commerce Bank, and Bank of New York.
- M. Designate newspapers as the official newspapers. The present newspapers so

designated are the West Orange Chronicle and the Star-Ledger.

- N. Designate meeting days for regular business meetings. (Att. #2)
- O. Readopt existing Bylaws, Policies, and Administrative Procedures for the 2008/09 school year, including Special Services.
- P. Readopt the Educational Program (Curriculum) for the district and each school for 2008/09 as required by N.J.A.C. 6A:8-3.1.
- Q. Authorize the Secretary/Business Administrator to solicit bids for the purchase of school supplies, equipment, contract agreements and other areas of purchase to be consistent with the statutes in Title 18:A and the local public contracts law.
- R. Readopt continuing contracts of the Board.

Items L through R

MOTION: Mrs. Brill **SECOND:** Mrs. Tague **VOTE:** 5-0 (RC)

- S. Recommend approval of Deferred Annuity Groups authorized to provide services to the staff of the West Orange Board of Education for the 2008/09 school year. (Att. #3)

Item S

MOTION: Mr. Petigrow **SECOND:** Mrs. Brill **VOTE:** 4-0-1
ABSTAIN: Mrs. Tague

- T. Recommend approval of appointment of the firm of Nisivoccia and Company as independent certified auditors for the 2007/08 school year.

Item T

MOTION: Mrs. Brill **SECOND:** Mrs. Tague **VOTE:** 5-0 (RC)

Laura Lab stated that she would like to request the Board of Education discuss the possibility of a request for proposal for auditing services for future years.

- U. Recommend re-establishment of Board/Township Liaison Committee and appoint Board representatives for Committee.

Appointees: Mrs. Casalino, Ms. Brill

Item U

MOTION: Mr. Petigrow **SECOND:** Mrs. Tague **VOTE:** 5-0 (VV)

- V. Recommend approval of Benefit Foundation of America LLC as employee benefit

consultant for the West Orange Schools and broker of record for health, dental and prescription benefits.

- W. Recommend approval of G.R. Murray Insurance as broker of record for various lines of insurance.
- X. Recommend approval of Adams Stern Gutierrez & Lattiboud, LLC as labor counsel for the West Orange Schools.
- Y. Recommend approval of Paul Petigrow as liaison with Leadership Advantage, the firm approved by the West Orange Board to conduct the new Superintendent Search.

Items V through Y

MOTION: Mr. Petigrow **SECOND:** Mrs. Tague **VOTE:** 5-0 (RC)

IV. SUPERINTENDENT'S AND/OR BOARD'S REPORTS

V. CONSIDERATION OF THE CLOSED AND PUBLIC MEETING MINUTES OF March 24 and 26, 2008 (Att. #4)

MOTION: Mr. Petigrow **SECOND:** Mrs. Brill **VOTE:** 4-0-1
ABSTAIN: Mrs. Lab

VI. REPORTS, DISCUSSIONS, AND RECOMMENDATIONS

A. PERSONNEL

1. Resignations

- a.) Superintendent recommends approval of the following resignation(s):

Marianne Diglio, Science Teacher, WOHS, for retirement purposes, effective 7/1/08

Joyce Friedman, Family and Consumer Science Teacher, WOHS, for retirement purposes, effective 7/1/08

Gus Young, Mid Shift Custodian, Roosevelt Middle School, for retirement purposes, effective 7/1/08

Jo Ann Zobitz, Special Education Teacher, WOHS, for retirement purposes, effective 7/1/08

Shana Angus, Science Teacher, Roosevelt Middle School, effective 5/19/08

Kathleen Dwyer Petrichko, Business Education Teacher, Roosevelt Middle School, for retirement purposes, effective 6/30/08

Janis Bruno, Grade 7 Reading Specialist, Liberty Middle School, for retirement purposes, effective 6/30/08

2. Appointments

a.) Superintendent recommends approval of the following appointment(s):

The following addition(s) to the 2007-2008 Substitute List:

Laura DiGaveso	K-12
Barbara Jonas	K-5
Melissa Slavin	K-8
Melissa Russoniello	K-8

Dana Tobia, Instructional Assistant, Gregory School, to assist Special Education Student in the after school Enrichment Program at Gregory School 3 hours per week at an hourly rate of \$19.50, effective 4/1/08-4/16/08

Sara Fogarty, Instructional Assistant, to provide instructional and behavioral support to Autistic Student, at Mt. Pleasant's Literacy Club, on March 31, April 7 and April 14, 2008 at an hourly rate of \$19.50

Nicole Moinhos, Instructional Assistant, Mt. Pleasant School, to provide in-home ABA training for Autistic Student 2.5 hours per week, effective 4/21/08-6/30/08, at the hourly rate of \$62

Individuals to do home instruction on an as-needed basis for the 2007-2008 school year (Att. #5)

Approval of personnel listed below for summer work related to No Child Left Behind applications and performance reports:

Terry Granato June 23-27, 30, July 1-3, 7-11, 14-18, 21-25, 28
Anita Dellal June 23-27, 30 July 1-3, 7-10, 11 (half day)

3. Leave(s) of Absence

a.) Superintendent recommends approval of the following leave(s) of absence:

Dana Strus, Grade 4 Teacher, Pleasantdale School, maternity leave of absence, effective 5/12/08-6/30/09

Ruth Holland, Bus Monitor, extension of medical leave of absence,

effective 3/3/08 until approximately 3/29/08 (original leave 1/7/08-3/2/08)

Wendy Pisciotta, Grade 5 Teacher, Mt. Pleasant School, maternity leave of absence, effective 9/1/08-1/2/09

Personnel – Items 1 through 3

MOTION: Mr. Petigrow **SECOND:** Mrs. Lab **VOTE:** 5-0 (RC)

B. CURRICULUM AND INSTRUCTION

1. Recommend approval of Curriculum Writing Projects as recommended by the Curriculum Writing Council (Att. #6)

MOTION: Mr. Petigrow **SECOND:** Mrs. Tague **VOTE:** 4-0-1 (RC)
ABSTAIN: Mrs. Lab

C. FINANCE

1. Recommend approval of the attached resolution requesting authorization to hire candidates on an emergency basis (Att. #7)
2. Recommend approval of the following Bills Lists: (Att. #8)

4/2/08-4/10/08	\$2,092,952.18
4/17/08	\$2,314,394.95

Finance – Item 2

MOTION: Mrs. Tague **SECOND:** Mrs. Brill **VOTE:** 3-0-2 (RC)
ABSTAIN: Mr. Petigrow, Mrs. Lab

3. Recommend approval of Participation Agreement between the West Orange Board of Education and The Cooperative Purchasing Network (TCPN) (Att. #9)
4. Recommend approval of two (2) year renewal of contract with Hoimark Construction for snow removal in the amount of \$9,675 per contract year (Att. #10)
5. Recommend approval of Joint Resolution for Participation of Transportation Services with Sussex County Regional Cooperative for the 2008-2009 school year. (Att. #11)
6. Recommend approval of Parental Contract for Student Transportation with Tony Hu for the period 9/6/07-8/12/08 in the amount of \$1,303 (Att. #12)
7. Recommend approval of program for Student #104-2007 in the amount of \$10,303 as per specifications in the attached. (Att. #13)

Finance – Items 1 and 3 through 7

MOTION: Mr. Petigrow

SECOND: Mrs. Tague

VOTE: 4-0-1 (RC)

ABSTAIN: Mrs. Lab

D. REPORTS

VI. REPORT FROM THE BOARD PRESIDENT AND/OR BOARD MEMBERS

VII. PETITIONS AND HEARINGS OF CITIZENS

VIII. ADJOURNMENT

MOTION: Mr. Petigrow

SECOND: Mrs. Tague

VOTE: 5-0 (VV)